

KARMELA RANI TRAINING COLLEGE, KOLLAM

MINUTES OF IQAC MEETING HELD ON 13/11/2019

Date : 13/11/2019

Agenda:

- To approve and confirm the minutes of the meeting held on 29/05/2019
- Teachers going for external practical board examination.
- Faculty members to undertake funded research projects.

Members Attended:

1. Dr. Sanil Sebastian
2. Mrs. Anuja C.S.
3. Dr. Mary Sindhu J.
4. Rev. (Fr.) Joseph John
5. Dr. Brinda Nair S.
6. Mr. Nancy J Fernandez
7. Dr. Priya Dominic
8. Mr. Jojo Francis
9. Mr. Sarthre Alex
10. Mr. Byju C.
11. Dr. Cynthia Catherine Michael
12. Dr. Sindha P. Mendez

Actions taken Report:

1. To make the campus more attractive and to inculcate aesthetic sense in the students, prizes were announced for the students who maintains their optional gardens beautifully.
2. For the professional development of non-teaching staff, an Orientation on SPARK was organized on 23/10/2019. Mr. Subin, Senior Clerk, Excise Department and Mr. Koshy, Junior Superintendent (Retd), Collegiate Education Department were the resource persons.
3. A workshop on Curriculum Framework for teaching staff was organized on 11/06/2019. Dr. Sindha P., Former Principal, St. Teresa's Training College was the resource person.

Minutes / Resolutions:

1. The minutes of the meeting held on 29/05/2019 was approved and confirmed.
2. Decided to allow teachers for attending the practical board examination duty assigned by the University.
3. Decision was taken to apply for funded research project.

KARMELA RANI TRAINING COLLEGE, KOLLAM

MINUTES OF IQAC MEETING HELD ON 26/05/2020

Date : 26/05/2020

Agenda:

- To approve and confirm the minutes of the meeting held on 13/11/2019
- To discuss the plan of action according to the Academic and Administrative Audit
- To discuss about the professional development/administrative training programmes for teaching and non-teaching staff.

Members Attended:

1. Dr. Sanil Sebastian
2. Mrs. Anuja C.S.
3. Rev. (Fr.) Joseph John
4. Dr. Brinda Nair S.
5. Mr. Nancy J Fernandez
6. Dr. Mary Sindhu J.
7. Dr. Priya Dominic
8. Mr. Jojo Francis
9. Mr. Sarthre Alex
10. Mr. Byju C.
11. Dr. Cynthia Catherine Michael
12. Dr. Sindha P. Mendez

Actions taken Report:

1. Teachers accepted the duties assigned by the university as Chairmans and external examiners for the practical board.
2. Due to covid19 pandemic the whole world was in a stagnant condition so the teachers were not able to apply for the funded research projects.

Minutes / Resolutions:

1. The minutes of the meeting held on 13/11/2019 was approved and confirmed.
2. To introduce Life Skill enhancing programmes.
3. Decided to arrange a training programme for assessment procedure.
4. Decided to organize professional development / administrative training programme for teaching and nonteaching staff.